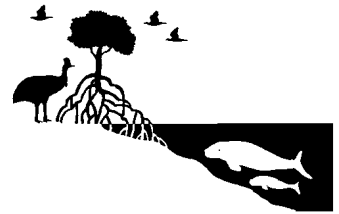


# Environmental Defenders Office Of Northern Queensland Inc.

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## REQUEST FOR ONGOING LEGAL ASSISTANCE

If you wish to request legal assistance from EDO-NQ, please complete this form and return it to us at Level 1, 96-98 Lake Street, Cairns QLD 4870. After you've lodged this form, your request for assistance will be assessed against the Casework Guidelines and available resources by the Casework Committee and we will then notify you of the outcome.

**ALL INFORMATION RECEIVED BY EDO-NQ WILL BE TREATED CONFIDENTIALLY.**

While our funding comes mainly from the Commonwealth and Queensland governments, the EDONQ is **not** part of government and does **not** provide any identifiable client details to any government department.

Date : \_\_\_\_\_

Name of group: \_\_\_\_\_

Name of person: \_\_\_\_\_

Position of person: (eg. Secretary) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: (BH) \_\_\_\_\_ (AH) \_\_\_\_\_

(Mobile) \_\_\_\_\_ Fax: \_\_\_\_\_ (BH) \_\_\_\_\_ (AH) \_\_\_\_\_

Email : \_\_\_\_\_

Shire/Council where Environmental Issue arises: \_\_\_\_\_

**Are you...**

a private individual

an incorporated association

an unincorporated association/informal group of private individuals

other. Please describe: \_\_\_\_\_

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96 – 98 Lake St  
Cairns QLD 4870

Phone: 07 4031 4766  
Fax : 07 4041 4535  
edonq@edo.org.au  
ABN: 32 017 484 326

**Have you sought legal assistance from other sources?**

For example, from Legal Aid Queensland or a private solicitor.

Yes

No If yes, please state the outcome:

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EDO-NQ's core funding from the Commonwealth Attorney-General's Department is not allowed to be used for any "litigation related activities". All litigation must therefore be funded from non-Commonwealth sources. EDO-NQ supplements its non-Commonwealth sourced funding by seeking grants from other sources, and by conducting fundraising activities and attracting donations. Whilst EDO-NQ has established a special litigation fund and is currently receiving a percentage of its funding from Queensland Legal Aid to undertake litigation related activities, it looks to clients requiring litigation assistance to cover the actual cost of the litigation. This helps ensure EDO-NQ complies with funding conditions, whilst still providing a valuable service where and when circumstances allow.

It is EDO-NQ policy that all clients pay for outlays incurred on their behalf (e.g. phone calls, faxes and photocopying). EDO-NQ will always notify a client and obtain prior approval before incurring any expense on its or their behalf (e.g. for Freedom of Information application fees). EDO-NQ encourages and is appreciative of any contribution which is made by clients for its legal assistance. As an indication of the value of the legal services it provides, the current rate fixed by law for a range of attendances by a solicitor in the Planning and Environment Court jurisdiction is \$204.00/hour. Most solicitors would charge well above this rate for legal services.

EDO-NQ encourages its clients to actively assist with the preparation and presentation of their case. Self-help reduces EDO-NQ's workload and allows its resources to stretch further. Self-help also promotes greater awareness of the legal process and gives clients a stronger sense of ownership and understanding of their case, and the law that applies to it, and the legal processes involved.





Please specify the **particular issues** about which you seek legal advice or that you wish to litigate (in point form if possible).

For example, does reclamation within a Marine Park which brings the land above the high water mark affect the Marine Park boundary?

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Please explain briefly **your purpose** or **what you hope to achieve** through obtaining legal assistance. For example, "I want to stop the rezoning application from being approved."

*Note - legal advice may **not** be the best method for 'solving' your particular environmental issue; it is certainly unlikely to be the **only** option available, so please consider alternative actions which could achieve your aims (we can discuss some of these with you).*

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**Please state the urgency of the legal assistance you seek. If there are any deadlines, please set them out:**

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**Any other comments you wish to make concerning your request?**

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**Thank you.**

**Office Use Only**

**Date received :** \_\_\_\_\_

**Date of next Casework Committee meeting :** \_\_\_\_\_

**Client notified of meeting date :**  yes  no

**Outcome of meeting :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date client notified of outcome of meeting :** \_\_\_\_\_

**Further information required :**  yes  no

**Date further information supplied :** \_\_\_\_\_

**Outcome of subsequent Casework Committee meeting :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_