



**SELECTION CRITERIA:
SOLICITOR/CHIEF EXECUTIVE OFFICER**

Location: Canberra City, ACT.

Employment Status: Part time (24 hours).

Responsible to: Board of Directors.

Good working conditions are offered, including flexible hours. Salary range is based on ACT CLC's Multi Enterprise Agreement (up to \$60,285 **pro rata**). The position is offered as a permanent position based on successful ongoing funding, or as a 2 year fixed term appointment.

Position Objective:

To influence environmental outcomes in the ACT and provide high quality public interest environmental legal advice and community legal education services to the community of the region in accordance with the EDO's Casework Guidelines, Strategic Plan and Funding Conditions.

To oversee the day-to-day management of the EDO (ACT) Office.

Summary

The EDO is seeking a self-motivated person with a commitment to environmental protection to work as its Solicitor/Chief Executive Officer. Under the broad direction of the Board of Directors, the Solicitor/Chief Executive Officer provides advice and representation for members of the public and community organisations in environmental and planning law matters. Other duties include undertaking community legal education, law reform work and co-ordination of the service.

Selection Criteria:

The successful applicant will have:

ESSENTIAL:

1. Minimum qualifications:

- A degree in law from an Australian tertiary institution, or a comparable overseas qualification.
- Admission or eligibility for admission to legal practice in the ACT.
- Possession of, or eligible to hold, a current ACT Solicitor's Unrestricted Practising Certificate issued by the Law Society of the ACT.

2. Drive and the ability to self manage.
3. Passion and interest for, and ability to drive environmental law issues in the ACT, including laws relating to natural resource management, planning law, statutory interpretation and administrative law.

DESIRABLE

1. Knowledge of and experience in planning and environmental law in the Australian Capital Territory and/or proceedings in the ACT Civil and Administrative Tribunal.